

RIVERSIDE ACADEMY

West Middle/High School Campus
6409 Schaefer Road
Dearborn, Michigan 48126
(313) 945-6504

East Elementary Campus
7124 Miller Road
Dearborn, MI 48126
(313)586-0200

Early Childhood Education Center
7050 Pinehurst
Dearborn, MI 48126
(313) 730-9035

Board of Director- Regular Meeting Minutes

Date: October 12, 2021 **Time:** 5:00 p.m. **Location:** Virtual Zoom Meeting

1. **Call to Order:** President Dr. Dakroub called the meeting to order at 5:03 pm. The board meeting is being held virtually due to the Wayne County Emergency Health Order allowing remote meetings under the Open Meetings Act until December 31, 2021.

2. Roll Call of Directors:

| | Present | Absent |
|--|---------------------------------------|--------|
| Dr. Hassan Dakroub, President | X(Virtually, Dearborn, Wayne Co) | |
| Dr. Muhsen Awad (Vice President) | X(Virtually, Dearborn, MI) | |
| Dr. Mohammad Othman (Treasurer) | X(Virtually, Ann Arbor, Washtenaw Co) | |
| Samira Bazzi, Secretary **please assign a secretary if absent** | X(Virtually, Dearborn, Wayne Co) | |
| Vacant, Member | | |

Also in Attendance: Huda Davillier, Kevin Whelan GEE; Layla Shalabi, School Leaders; Dr. Luay Shalabi, Board Liaison; Jonathan Trout, CMU; Kristen Cisco, Jeff Higgins, Plante Moran.

3. **Recite Academic Mission Statement:** “To Promote lifelong learning by nurturing academic excellence, positive character and an appreciation of cultures”

4. **Public Comment:** None

5. **Agenda review and Amendments Requested** – The board reviewed the October 12, 2021 regular agenda.

6. **Consent Calendar Items:** Presented to the board for review and approval was the agenda of the October 12, 2021 regular meeting and the proposed minutes of the September 14, 2021 regular meeting. A motion was made by Member Dakroub to approve the proposed minutes removing Sawsan Alhayak from the role call. This motion was seconded by Member Othman and carried without opposition (4-0).

7. New Business:

- a. Plante Moran presented the financial audit to the board. After the presentation and question and answer period a motion to approve the financial audit was made by Member Dakroub. This motion was seconded by Member Othman and carried without opposition (4-0).
- b. The board was informed that the Annual Board Retreat will be held in person on Saturday, December 4th at Central Academy. The regular board meeting will be held at 9 am followed by the Annual Board Retreat beginning at 10 am.
- c. A motion to approve the Emergency Operations Safety Manual was made by Member Dakroub. This motion was seconded by Member Bazzi and carried without opposition (4-0).

Proposed minutes of this meeting will be available for public inspection on the Academies web-sites <https://riversidewest.geeacademies.net>; <https://riversideeast.geeacademies.net> within, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved. [Open Meetings Act, Public Act 267]

d. The board reviewed the 2021-2022 Educational Goals. Updates will be made and the goals will be sent to the November board meeting for approval.

8. Board Roles and Responsibilities: The board reviewed board roles and responsibilities.

9. Treasurer Report:

- a. A motion was made by Member Dakroub to approve the ACH check registers. This motion was seconded by Member Bazzi and carried without opposition (4-0).
- b. After review Member Dakroub made a motion to approve the September Monthly financials. This motion was seconded by Member Awad and carried without opposition (4-0).

10. Authorizer Report: October 21st at 6:30 pm will be a Board Development Session regarding the Charter Contract will be held at Four Seasons Hotel in Novi. November 9th and 11th a board session of ESSR funds will be offered. November 2nd, 4th and 5th a Board President round table will be held. The November 2nd session will be held in Flint. The November 4th session will be held in Grand Rapids and the November 5th session will be a virtual session. Board Treasurer and Board President are encouraged to attend. The board was asked to review their educational goals and make sure they are in alignment with the contractual goals. The board was asked to review what baseline they are starting with and how those goals fit in with the contractual goals.

11. GEE Report: Mr. Whelan presented the GEE Report to the board.

12. Correspondence: None

13. Old Business: The board continues to recruit one board member.

14. Principal Report: Ms. Shalabi presented the principal report to the board. Ms. Harp has resigned from Riverside West. GEE is in the process of interviewing a new candidate. Mr. Whelan and Khalida Beydoun are providing leadership in the interim until a new principal is hired for Riverside West.

15. Board Development: CMU has several upcoming board development sessions available for the board.

16. Extended Public Comment: Ms. Bazzi expressed concern regarding the teacher shortage. There is a nationwide teacher shortage. GEE is working on extensive recruitment efforts to recruit and retain qualified teachers.

17. Other Business/Comments from the Board: None

18. Requested Items from the Board: None

19. Reconfirmation of next Board meeting: The next board meeting is scheduled for Tuesday, November 9, 2021 beginning at 5 pm. The board meeting is being held virtually due to the Wayne County Emergency Health Order allowing remote meetings under the Open Meetings Act until December 31, 2021.

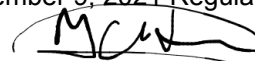
20. Adjournment: Having no further business presenting before the Board, a motion to adjourn the meeting was made by Member Othman. This motion was seconded by Member Dakroub and carried without opposition (4-0). The meeting was adjourned at 6:11 pm.

Proposed Board Minutes respectfully submitted
October 18, 2021 by:



Huda Davillier, Recording Secretary

Approved by the Board of Directors at its
November 9, 2021 Regular Meeting



Dr. Mohammad Othman, Acting Secretary

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| FILE NAME | 3-RA 10-12-21 App...gular Minutes.doc |
| DOCUMENT ID | 877e1732da2f5bc7a1e1f8ea51727f13a7acaec6 |
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Sent for signature to Dr. Mohamad Othman (othmanm@gee-edu.com) and Huda Davillier (davillierh@gee-edu.com) from davillierh@gee-edu.com
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